

# LINTON PARISH COUNCIL

Mrs Sherrie Babington - Parish Clerk  
4 Birkhall Close, Walderslade  
Chatham, Kent, ME5 7QD



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*The Annual Statutory Meeting of Linton Parish Council will be held on Monday 13<sup>th</sup> May 2024 in Linton Village Hall at 7.30pm. Members are hereby summonsed to attend. Members of the public are welcome.*

## AGENDA

1. To receive the Declaration of Acceptance of Office for Elected Councillors.
2. To elect a chairman.
3. To receive the Chairman's Declaration of Acceptance of Office.
4. Apologies.  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*
5. To elect a Vice-Chairman.
6. To appoint Committees, representatives to outside bodies and other appointments.

### Representatives for Outside Bodies

Footpaths Officer – Cllr Paterson

Village Hall Representative – Councillor Burden

Tree Warden – Cllr Gerrish

Highways – All Councillors

KALC – All Councillors

Webmaster – Cllr Gerrish and Parish Clerk

Maidstone Police – All Councillors

Allotments Manager – Cllr

Playground – All Councillors

Community Liaison – All Councillors

Neighbourhood Watch – All Councillors (Cllr Paterson – Lead Councillor)

Speed Watch – Cllr Gerrish

Planning – All Councillors

Linton Archivist – David Sendles

Litter Picks – Cllr Richer

### Appointment of:-

Internal Auditor – Martin Thomas & Co

Bankers - Lloyds TSB

External Auditors – Mazars LLP

Insurers - Gallagher  
Solicitors – Gulland’s

**Memberships:-**

Kent Association of Local Councils (KALC)  
Information Commissioners Office (ICO)

**7. Declaration of Interests.**

*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**8. Minutes of the previous meetings.**

*To consider the minutes of the previous meeting and if in order sign as a true record.*

**9. Matters arising from the minutes.**

*To consider any matters arising, not included on the agenda.*

**10. Public Participation.**

*To discuss any questions received by members of the public.*

**11. Clerks Report & Correspondence.**

*To consider the Clerks Report.*

**MAIDSTONE’S CIVIC PARADE AND SERVICE**

**SATURDAY, 18 MAY 2024**

*Maidstone’s Civic parade and service will be held on Saturday 18 May. The parade will provide the opportunity to welcome the mayor-elect into office and for 36 Engineer Regiment to exercise their Honorary Freedom of the Borough by marching through the town with bayonets fixed. The parade will pass the Town Hall at 11.30 on its way to All Saints Church for the civic service, which commences at 12.00.*

*The mayor-elect is pleased to invite your Parish Chairman to attend the civic service and join him for refreshments in the Holy Named Chapel following the service.*

*I would be grateful if you would reply by 3 May so that tickets for reserved seating in the Church can be posted out to you.*

**12. KCC & MBC Ward Councillor Reports.**

*To received reports from the KCC and Borough Councillors.*

**13. Financial Matters:**

**a. Financial Statement.**

*Financial Statement will be circulated in paperwork at PC meeting.*

**b. 2023/2024 Accounts and AGAR.**

*To receive and agree the 2023/2024 Accounts, Internal Controls and AGAR.*

- i. To approve the Annual Governance Statement for 2023/24, Section 1 of the Annual Return for the year ending 31 March 2024. The Chair of the meeting and the Clerk to sign.
- ii. To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2023/24, Section 2 of the Annual Return for the year ending 31 March 2024 and the supporting Bank Reconciliation as of 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022/23) to this year (2023/24) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

#### 14. Highways Matters.

To discuss highway related matters.

#### 15. Planning Matters.

##### a. Planning Applications.

24/501503/LBC - Court Lodge Vanity Lane Linton Kent ME17 4BP

Listed Building Consent for internal and external alterations including insertion of lining to walls and floors to store A and Boiler room B, Levelling of floor to dining room and removal of concrete floor area, replace existing fireplace with a woodburning stove with associated flue, lining and terminal. Replacement decayed sole plate and repairs to partition walls and removal of secondary step and associated works (Works Commenced).

24/501440/FULL - Burford Farm Redwall Lane Linton Maidstone Kent ME17

Construction of concrete access track for tray field and concrete yard area.

24/501740/TPOA - Linton Park Heath Road Linton Kent ME17 4AB

Tree Preservation Order Application: T001 Sycamore - Remove branch at 5m East. T004 Sycamore - Fell tree. T010 Elm - Fell tree. T013 Common hawthorn - Clear fallen tree. T014 Goat willow - Fell tree. T015 - Goat willow - Remove 4 limbs overhanging road. T026 Common ash - Fell tree. T027 Common ash - Fell E stem. T033 Horse Chestnut - Remove major deadwood. T040 Sycamore x1 and Elm x3 - Fell dead trees (x4). T041 - Sycamore - Historic monolith. Fell tree. Dead. T042 - Elm - Fell tree. T048 Sweet Chestnut - Reduce tree to 8m snag (monolith) - Top 30% dead. Primary ascending stems: Dead. T057 Common Holly - Remove W stem. T062 Sycamore - Fell tree. T067 Sweet Chestnut - Remove major deadwood greater than 25 mm, and overhanging branches.

##### b. Planning Decisions.

24/500436/FULL

Burford Farm Redwall Lane Linton Maidstone Kent ME17 4BD

Conversion of former agricultural building to 3(no) residential dwellings, with associated access, parking and landscaping.

Application Withdrawn

##### c. Other Planning Matters.

Notification of Appeal Lodged with the Planning Inspectorate

Proposal: Change of use of land to 4(no) plots for Gypsy and Traveller use, including siting of 8(no) static mobile homes and erection of 4(no) brick-built day rooms, with associated access track and parking.

Location: Five Oak Stables Stilebridge Lane Linton

An appeal has been lodged in relation to the above for the following reason:  
The Council has refused permission for this application.

*The Planning Inspectorate/Secretary of State has decided that the appeal will be determined on the basis of Written Representations.*

*The Council has been asked to give notice of the appeal to owners and occupiers of properties near the site as well as other interested parties. Any comments and/or representations received in relation to this application have already been forwarded to the Planning Inspectorate and will be considered by the Inspector when deciding the appeal. If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to:*

*Neil Devereux, Zone 3C, Eagle Wing, Temple Quay House, 2 The Square, Bristol, quoting reference(s) APP/U2235/W/24/3338929.*

*Please note you must do this by 28 May 2024.*

*You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from the Planning Portal at <https://www.gov.uk/government/publications/planning-appeals-proceduralguide/proceduralguide-planning-appeals-england>*

*You may view the application online at [www.maidstone.gov.uk/planningsearch](http://www.maidstone.gov.uk/planningsearch) - please use the planning application reference.*

*When determined a copy of The Planning Inspectorate's appeal decision notice will be available to view on our public website. Please search quoting the original planning application reference number. <https://pa.midkent.gov.uk/online-applications/>*

**16. Annual Meeting of the Parish.**

*21<sup>st</sup> May 2024 at 7.30pm.*

**17. Other Reports.**

*To received reports for the following:*

a. Allotments.

*To receive an update on the allotments.*

b. KALC.

*To receive any reports from KALC.*

c. Playground.

*To receive an update on the Playground.*

d. Website.

*To consider any matters relating to the Linton Website.*

e. Speed Watch.

*To receive an update regarding Speed Watch.*

f. Neighbourhood Watch Report.

*To receive a report on NHW.*

g. Linton Village Hall.

*To receive a report regarding the Village Hall.*

h. Parish Litter pick.

*To receive an update re Litter Pick.*

18. Other Matters and Items for the next Agenda.

19. Date of next Meeting – Monday 10<sup>th</sup> June 2024

*S Babington*

Mrs Sherrie Babington  
Clerk to the Parish Council