

Linton Parish Council
The Minutes of the Meeting of Linton Parish Council
held in Linton Village Hall on 10th June 2024 at 7:30PM.

*Councillor's present: Bernard Cresswell
Antony DiMarco
Caroline Richer
Patrick Gerrish
Peter Paterson*

Also: Parish Clerk, Sherrie Babington.

The meeting was chaired by Cllr Cresswell.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Apologies were received from Cllr Burden (personal).

2. Parish Councillor Vacancy.

To consider any applications for the Parish Councillor vacancy.

No applications to consider.

3. Declaration of Interests.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

No interests were declared.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

No Dispensations were considered.

4. Minutes of the previous Meeting.

The Minutes of the previous meeting were circulated to all Members.

These were proposed by Cllr Gerrish as a true record, seconded by Cllr Cresswell and agreed to by all present.

The minutes were then signed and dated by the Chairman of the meeting.

5. Matters arising from the minutes.

To consider any matters arising, not included on the agenda.

Highways Improvement Plan – Arrange site meeting with Greg McNicolls.

Action: Clerk to action.

6. Public Participation.

To discuss any questions received by members of the public.

No matters were raised.

7. Clerks Report & Correspondence.

The Clerk's Report was noted.

Maidstone's Armed Forces Day Flag Raising Ceremony - 24 June

The Deputy Mayor, Cllr Martin Round, is deputising for the Mayor at this year's Armed Forces Day by holding a flag raising ceremony on Monday, 24 June at 10.30 in Jubilee Square in front of the Town Hall. The flag will then fly for the duration of the week from the Town Hall mast.

The Deputy Mayor would like to invite you and your spouse/partner to join him and members of Council for coffee at 10.15. Light refreshments will be served following the ceremony in the Council Chamber.

8. KCC & MBC Ward Councillor Reports.

To received reports from the KCC and Borough Councillors.

MBC Councillors Simon Wales and Brian Clark attended the meeting to introduce themselves as the new Ward Councillors for Linton.

They reported on the MBC election results and the new administration in place at the Brough Council.

They reported that the Greensand's planning application was likely to go before the Planning Committee in June, a discussion took place regarding this application and the plans for the PC to speak at the meeting.

A general discussion took place regarding planning issues relating to Linton and planning policy.

9. Financial Matters:

a. Financial Statement.

Financial Statement will be circulated in paperwork at PC meeting.

The financial statement was circulated and approved by members. Proposed by Cllr Cresswell, seconded by Cllr Gerrish and agreed by all present.

An additional cheque for £27.55 for the litter pick refreshments was approved for payment.

b. 2023/2024 Accounts and AGAR.

To receive and agree the 2023/2024 Accounts, Internal Controls and AGAR.

i. To approve the Annual Governance Statement for 2023/24, Section 1 of the Annual Return for the year ending 31 March 2024. The Chair of the meeting and the Clerk to sign.

This was proposed for approval by Cllr Gerrish, seconded by Cllr Cresswell and agreed by all present. Section 1 of the AGAR was signed by the Chairman and Clerk.

- ii. To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2023/24, Section 2 of the Annual Return for the year ending 31 March 2024 and the supporting Bank Reconciliation as of 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022/23) to this year (2023/24) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

This was proposed for approval by Cllr Gerrish, seconded by Cllr Cresswell and agreed by all present. Section 2 of the AGAR was signed by the Chairman and Clerk.

10. Highways Matters.

To discuss highway related matters.

Speed Survey further details:

The cost for additional units would be less per unit because there is a cost associated with just getting a technician to site. I've updated the quote below to provide prices for 2 and 3 units.

Yes, for speed assessment surveys the norm is to 'bin' the speeds in hourly intervals. I've attached an example output for 60 min intervals. It provides you with daily mean speeds and 85%ile speeds together with the 5 and 7 day means.

We can provide data at 15 min intervals (for example) if preferred. Maybe worth confirming with the local traffic officer if required.

ATCs at: 1 (option of 2 or 3) sites by Metrocount RSUs

Number of days: 7

Dates: w/c 13-May-24 (KCC has a 3 working day notice period for licences) proposed (subject to agreement with LHA)

Survey period: 00:00-24:00

Time intervals: 60 Mins

Parameters: Data in MS Excel format

Deliverables: Data in MS Excel format

Delivery timescale: 7-10 working days

Fees: 1 Unit - £325 + VAT

2 Units - £550 + VAT

3 Units - £775 +VAT

The speed survey was discussed by members and the locations agreed. The Clerk was asked to liaise with the company regarding timings and locations.

Action: Clerk to progress.

HIP – Clerk to progress meeting re HIP with KCC.

11. Planning Matters.

a. Planning Applications.

24/501656/FULL - Flat 5 Toke Place Linton Hill Linton Maidstone Kent ME17

Subdivision of Flat 5 into 2 no. dwellings (part retrospective).

No objections.

24/501739/FULL - 4 White House Farm Gardens Stilebridge Lane Linton
Construction of a detached garage adjacent to the existing bungalow.

No objections.

23/505091/HYBRID - Greensand Place Heath Road Linton Kent ME17 4NU Revised Details
Application for the erection of a 73no. unit Care Home (Class C2), erection of 14no. Specialised Supported Living units for Autistic Adults (Class C3), access, drainage infrastructure and associated and ancillary works. Outline Application (Access sought, all other matters reserved) for erection of a new Hospice building (Class C2) with associated parking, In-Patient and Out- Patient facilities and erection of up to 70no. Affordable bungalows for the elderly (Class C3) and associated parking. 25 mm, and overhanging branches.

Objections previously submitted to MBC.

b. Planning Decisions.

24/501503/LBC

Court Lodge Vanity Lane Linton Kent ME17 4BP

Listed Building Consent for internal and external alterations including insertion of lining to walls and floors to store A and Boiler room B, Levelling of floor to dining room and removal of concrete floor area, replace existing fireplace with a woodburning stove with associated flue, lining and terminal. Replacement decayed sole plate and repairs to partition walls and removal of secondary step and associated works (Works Commenced).

Application Permitted

24/501035/FULL

Hill House Linton Hill Linton Maidstone Kent ME17 4AL

Erection of a single storey rear extension with rooflights and changes to fenestration.

Application Permitted

c. Other Planning Matters.

12. Other Reports.

To received reports for the following:

a. Allotments.

No matters were reported.

Action: Clerk to liaise with Julie Urquhart regarding handover of allotment details

b. KALC.

No matters were reported.

c. Playground.

To receive an update on the Playground.

Cllr Gerrish spoke regarding the playground work undertaken by Safeplay and the meeting that had taken place on site to discuss the remedial work.

He stated that an additional quotation had been sought to have the surfacing finished under the swings and slide at an additional cost, and he asked members to consider this, as it would complete the works.

Members approved the following:

Swing surfacing - £3885.00 plus vat.

Slide surfacing - £2940.00 plus vat.

The quotations were proposed by Cllr Gerrish, seconded by Cllr Paterson and agreed by all present.

Action: Clerk to accept quotation and instruct contractor.

d. Website.

To consider any matters relating to the Linton Website.

Cllr Gerrish reported on the website.

e. Speed Watch.

To receive an update regarding Speed Watch.

Cllr Gerrish gave members an update on the Speed Watch, he stated that this was now active, and volunteers were needed.

f. Neighbourhood Watch Report.

To receive a report on NHW.

Cllr Gerrish reported that this was being progressed.

g. Linton Village Hall.

To receive a report regarding the Village Hall.

h. Parish Litter pick.

To receive an update re Litter Pick.

13. Other Matters and Items for the next Agenda.

The Chairman reported on the Annual Meeting and stated that tis was well attended, but attendance was low. It was agreed that more publicity was needed next year.

14. Date of next Meeting – Monday 8th July 2024

The Chairman thanked all members for attending the meeting.
There being no further business to discuss, the meeting was closed to the press and public at 9.36pm.

Signed _____

(Chairman)

Date _____